

**MBS Accountancy Corp**  
Business Income (Schedule C) Organizer

**Complete one for each Activity or Business and attach to Organizer Question**

Taxpayer Name: \_\_\_\_\_ Year: \_\_\_\_\_  
 Profession/Product: \_\_\_\_\_ Business EIN (if any): \_\_\_\_\_  
 Business Name (if any): \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Complete below OR attach Profit & Loss Report**

Gross Receipts or Sales:

Included on 1099-Misc \_\_\_\_\_

Not included on 1099-MISC \_\_\_\_\_

Returns and Allowances: \_\_\_\_\_

Inventory:

Beginning Inventory \_\_\_\_\_  
 Purchases \_\_\_\_\_  
 Cost of Personal Use \_\_\_\_\_  
 Materials & Supplies \_\_\_\_\_  
 Other Costs \_\_\_\_\_  
 Ending Inventory \_\_\_\_\_

Business Mileage \_\_\_\_\_

Total Mileage \_\_\_\_\_

Car Yr/Make/Model \_\_\_\_\_

Did you purchase any major fixed assets for use in business?

Description: \_\_\_\_\_ Cost: \_\_\_\_\_

Description: \_\_\_\_\_ Cost: \_\_\_\_\_

Description: \_\_\_\_\_ Cost: \_\_\_\_\_

Description: \_\_\_\_\_ Cost: \_\_\_\_\_

Description: \_\_\_\_\_ Cost: \_\_\_\_\_

Description: \_\_\_\_\_ Cost: \_\_\_\_\_

Expenses:

Accounting \_\_\_\_\_  
 Advertising \_\_\_\_\_  
 Answering Service \_\_\_\_\_  
 Bad Debts \_\_\_\_\_  
 Bank Charges \_\_\_\_\_  
 Car & Truck Expenses \_\_\_\_\_  
 Commissions \_\_\_\_\_  
 Contract Labor \_\_\_\_\_  
 Delivery and Freight \_\_\_\_\_  
 Dues and Subscriptions \_\_\_\_\_  
 Depreciation \_\_\_\_\_  
 Employee Benefits \_\_\_\_\_  
 S/E Health Insurance \_\_\_\_\_  
 Other Insurance \_\_\_\_\_  
 Mortgage Interest \_\_\_\_\_  
 Other Interest \_\_\_\_\_  
 Janitorial \_\_\_\_\_  
 Laundry & Cleaning \_\_\_\_\_  
 Legal & Professional \_\_\_\_\_  
 Miscellaneous \_\_\_\_\_  
 Office Expenses \_\_\_\_\_  
 Outside Services \_\_\_\_\_  
 Parking & Tolls \_\_\_\_\_  
 Pension & Profit Sharing \_\_\_\_\_  
     Contributions \_\_\_\_\_  
     Admin & Education \_\_\_\_\_  
 Postage \_\_\_\_\_  
 Printing \_\_\_\_\_

Rent or Lease \_\_\_\_\_

Vehicles & Equipment \_\_\_\_\_

Other \_\_\_\_\_

Repairs \_\_\_\_\_

Security \_\_\_\_\_

Start-Up Costs \_\_\_\_\_

Supplies \_\_\_\_\_

Taxes and Licenses \_\_\_\_\_

Real estate taxes \_\_\_\_\_

Payroll taxes \_\_\_\_\_

Sales tax included in gross receipts \_\_\_\_\_

Other \_\_\_\_\_

Telephone \_\_\_\_\_

Tools \_\_\_\_\_

Travel, Meals, & Entertainment \_\_\_\_\_

Travel \_\_\_\_\_

Meals \_\_\_\_\_

Uniforms \_\_\_\_\_

Utilities \_\_\_\_\_

Wages \_\_\_\_\_

Other \_\_\_\_\_

Other \_\_\_\_\_

Other \_\_\_\_\_